



DEPARTMENT OF THE TREASURY
BUREAU OF ENGRAVING AND PRINTING
WASHINGTON, D.C. 20228

December 2017

ANNOUNCEMENT

**FOIA/PA REQUESTS DURING BEP's 2017 ANNUAL YEAR END
SHUTDOWN**

Every year, the Bureau of Engraving and Printing (BEP) ceases all operations except essential services during the period between the Christmas and New Year's Federal holidays, also known as the Annual Year-End Shutdown (YES). This year's YES will commence at the end of the midnight shift on Friday, December 22, 2017, for the Washington, D.C. and Fort Worth, TX facilities. Operations at both facilities will resume at the beginning of the day shift on Tuesday, January 2, 2018.

The Office of the Chief Counsel - FOIA and Transparency Services will not be able to process FOIA/PA requests during the YES period (December 23-January 1). All FOIA/PA requests received during this time will be processed when operations resume on Tuesday, January 2, 2018.

If you have any questions concerning a FOIA/PA request, you may contact BEP's Disclosure Officer at (202) 874-2500.